

MOD. Venue Bookings



University of
South Australia

Opening hours

Monday	Closed
Tuesday	12pm – 6pm
Wednesday	12pm – 6pm
Thursday	12pm – 6pm
Friday	12pm – 8pm
Saturday	10am to 4pm
Sunday	10am to 4pm

Due to our exhibition program, functions will not be permitted in MOD. during the above opening hours.

Venues

Lecture Gallery

The Lecture Gallery is on the ground floor of MOD. and is available for standing functions such as cocktail receptions/ launches etc as well as seated lectures and presentations. Events in the Lecture Gallery may only commence from 30 minutes after we close or conclude at least 30 minutes prior to MOD. opening.

Lecture Gallery includes:

82 chairs (retractable), and an additional 12 single seats can be added.

A podium with desktop computer linked to a projector

Standing capacity is up to 120 people, seated is up to 102.

Studios

The first floor of MOD. offers two studio spaces of 50m², with retractable doors that allow you to merge the two rooms into a single open area. The combined seated capacity for the Studios is 36, or 18 in each Studio. The standing capacity in Studio A is 44, and in Studio B it is 33, for a total area of 77, depending on your configuration.

Studio A includes:

18 chairs (stackable)

3 tables (rectangular and foldable on castors)

1 television (90 inch)

Studio B includes:

18 chairs (stackable)

3 tables (rectangular and foldable on castors)

1 television (75 inch)

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MOD. IS A FUTURISTIC MUSEUM OF DISCOVERY, A PLACE TO BE AND BE INSPIRED.

Please note: Information in this document are current as of 6 August 2019

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Booking Information

An event plan, with setup requirements and timings, must be approved by MOD. prior to your event.

No exhibition components are to be moved or covered during your event.

Please ensure that the correct name of the facility: MOD., is used when identifying the building in publicity material and advertisements.

AV and FOH

All events in MOD. require a Moderator present at all times. Moderators are casual staff who manage the use of all galleries and spaces in MOD. Additional costs will be incurred.

For more complex AV requirements or support during your event*, you must book IT Event Support via IT Help Desk ISTS.Helpdesk@unisa.edu.au. More information can be found here: <http://w3.unisa.edu.au/ists/new/staff/av/event-support.htm>

Additional costs will be incurred.

* Please note a minimum of 10 days' notice is required.

Lecture Gallery seating

If your event in the Lecture Gallery requires lecture seating, a request must be made through FM Assist. MOD. can help with this process, so please discuss with us.

This may incur additional costs to be advised, in particular after hours and on weekends.

* Please note a minimum of 10 days' notice is required.

Catering

No catering supplies or kitchens are available in MOD. and you will need to organise all aspects of catering for your event. **Food Lore** is the in-house cafe at MOD. and our preferred caterer (via their catering arm, **Cargo Catering**). They have their own kitchen on site and refrigeration. Food Lore has a delicious selection of canapes, roaming entrées and grazing tables to accompany your event at MOD. Their menus are available online here:

<https://foodlorekitchen.com.au/>, and you can contact them via: hello@foodlorekitchen.com.au or 7073 5805.

Food and drink are permitted only in Lecture Gallery, Foyer, Café, Terrace and the Studios. Please ensure ALL equipment and supplies are collected immediately after your event. Any left-over food and drink must be removed or disposed of immediately after your event.

A Liquor Licence is required for all functions serving alcohol and a Food Safety and Handling Certificate must be produced by your caterer. If your event is catered (including the provision of alcohol) by Food Lore, their licence will cover your event.

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MOD. venue hire rates

Lecture Gallery

2019 Hourly rate - \$185.00 (minimum 3 hours)

2019 Day rate - \$740.00

2019 Subsequent day rate - \$555.00

Studios (A or B)

2019 Hourly rate - \$80.00 (minimum 3 hours)

2019 Day rate - \$320.00

2019 Subsequent day rate - \$240.00

Studios (A & B)

2019 Hourly rate - \$160.00 (minimum 3 hours)

2019 Day rate - \$640.00

2019 Subsequent day rate - \$480.00

All bookings

Administration fee - \$25.00

Moderators (casual staff) - \$200 (up to 3 hours), \$50 per additional hour

* Prices are subject to change.

Other costs to be advised may include:

- After hours Security
- Room Set-up
- Cleaning
- Catering
- [AV/IT](#)

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